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Start Publisher and select the Built-in tab above the templates shown. Scroll down a bit and select Greeting Cards. Select a Publisher template from the Birthday section at the top. Choose Create in the right pane.

Microsoft Publisher Tutorial for Beginners

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The video duration for the course is 2 hours and 36 minutes. If you do the optional exercise files, read through the quick reference documentation and take the quizzes at the end of each lesson the estimated study time for the Microsoft Publisher course is 19 hours.

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